## Train the trainer sessions

Paris, November 2009

## On street delivery Designing and setting up L/U areas <br> (part I)

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## Agenda

- Deliveries in urban areas
- What are we talking about ?
- Designing a delivery space
- How should a delivery space look like?
- Quantifying the needs
- How many delivery spaces should I create?

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## Deliveries in urban areas

What are we talking about ?

## Deliveries in urban areas

- A triangle relationship

- Each item has its own constraints
- The urban context as a common one
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## The driver

- A 10h-per-day job, including :
- Logistic operations on platforms
- Driving
- An amount of up to 150 deliveries, with individual demands on time or handling of freight
- Narrow streets, bus or bicylcle lanes, users in a hurry
... make driving and delivering a real challenge
- Time, a major key in the planning of a day


## The driver

- Driving, parking, handling must be as fast as possible!
- A good delivery space will be :
- Easy to use
- Quick to use
- Well located (near delivery point, but also on the driver's route)
- ... and free


## Urban freight

- Various sizes and weights
- Several types of packaging, associated with several handling equipments
- The more heavy and bulky the freight is, the more ergonomic the place to park and the path to the delivery point should be


## Urban freight

- Pallets


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## Urban freight

## - Rolls



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## Urban freight

- Drums



## Use of the lift gate

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## Urban freight

- Parcels


Handling equipment : cart

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## Urban freight

## - Parcels



Handling equipment :
2-wheeled trolley

## Urban freight

## - Parcels



Handling equipment : nothing but hands !

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## Urban freight

- When handling freight, the behaviour and specific needs of a driver are close to those of disabled persons
- Conception of delivery spaces, but also pavements, sidewalks etc... should take that point into account


## The vehicle

- Various types and sizes, depending on the types and sizes of freight
- Some specific logistic with adapted means



## The vehicle

- Light trucks


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## The vehicle

- Middle-size trucks

7.5 t truck


## 12 t truck



## The vehicle

- Heavy trucks



## The vehicle

- The usual size of a urban freight vehicle is around 12 m long
- Sizing of delivery spaces should be based on that length


## Delivery spaces

- The triangle defines a way of stopping to deliver goods



## Delivery spaces

- Delivery spaces are not a universal tool !

Amount of freight


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## Regulation

- The efficiency and the correct use of delivery spaces depends highly on local regulations
- Can they be dedicated to fleet operators ?
- Is double lane forbidden ?
- How strong is enforcement?
- Rules must be adapted to local context
- Local regulations may change!

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## Designing a delivery space

How should a delivery space look like ?

## A crucial question



- An inadequate design will make the delivery space useless
- (so will an inappropriate enforcement !)


## Length

- The delivery space should be long enough to host a middle-size truck, its lift gate, a pallet truck ... and the driver handling freight!
- Advocated length : 15 meters

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## Width

- Most urban trucks are wider than private cars
- Delivery spaces should thus be wider than parking spaces
- Advocated width : 2,50 m


## Kerbs

- The easy use of handling equipments will make the delivery space more functional
- Advocated configuration : close to a lowered kerb
- It can be found next to pedestrian crossings, private accesses ...


## Sidewalks

- The driver has to stride sidewalks with bulky handling equipment
- Advocated configuration : allowing an 1,40-m-wide path to all activities to be served
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## A crucial question!



## Aspect

- Depends mainly on national / local regulations !
- French delivery spaces are meant to be yellow, with < LIVRAIson » written along them, and possibly a vertical sign



## Quantifying the needs

How many delivery spaces should I create?

## A matter of area



- A calculation should be made for each section
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## A matter of activity

- The number of delivery spaces needed depends highly on the nature of activities to be delivered
- Unless a very precise and on-date file exists, the best way to determine how many spaces are needed in a place is ... to go there



## A matter of activities

- Every shop, store, urban industry receives a number of deliveries which is directly linked to its nature
- Once the different activities are identified, a simple calculation allows to quantify a number of delivery spaces
- A method based on 14 categories covering all types of activities
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## A matter of activity

|  | Type of activities | Remarks |
| :---: | :---: | :---: |
| 1 | Cafés, hotels, restaurants |  |
| 2 | Bakeries, pastry shops |  |
| 3 | Butcher shops |  |
| 4 | Groceries | Must be converted in cat. 10 if sales floor over $400 \mathrm{~m}^{2}$ |
| 5 | Retail stores (clothing) | Must be converted in cat. 10 if sales floor over $400 \mathrm{~m}^{2}$ |
| 6 | Book stores, paper houses | Must be converted in cat. 10 if sales floor over $400 \mathrm{~m}^{2}$ |
| 7 | Pharmacies | Not to be taken into account |
| 8 | Retail stores (others) | Must be converted in cat. 10 if sales floor over $400 \mathrm{~m}^{2}$ |
| 9 | Furniture stores | Independantly from sales floor size |
| 10 | Chain stores (superficy $>400 \mathrm{~m}^{2}$ ) | Specific: must be met |
| 11 | Wholesale dealers |  |
| 12 | Banks | Not to be taken into account |
| 13 | Service sectors, administrations |  |
| 14 | Craft industry |  |

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## Specific cases

- Every time it is unclear what the shop is, the investigator should ask, or figure out which category best fits
- Some exceptions to be noted
- Delivery spaces will never meet the needs of pharmacies (very short and numerous)
- Banks should be considered as service sectors cash deliveries not included
- Any shop with a private space dedicated to deliveries will not be taken into account

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## Specific cases - big stores

- As soon as the sales floor exceeds $400 \mathrm{~m}^{2}$, it is considered a big store
- The biggest stores must be ranked cat. 10, whatever their nature
- For such stores, public authorities should discuss the possibility of creating a private space, instead of affording a delivery space dedicated to them

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## The number of delivery spaces

- A theorical approach, based on the activities surveyed
- A calculation based on a number of deliveries per week for each type


## The number of delivery spaces

|  | Type of activity | Coeff. |
| :---: | :---: | :---: |
| 1 | Cafés, hotels, restaurants | 6,25 |
| 2 | Bakeries, pastry shops | 8,07 |
| 3 | Butcher shops | 10,50 |
| 4 | Groceries | 9,53 |
| 5 | Retail stores (clothing) | 3,23 |
| 6 | Book stores, paper houses | 13,80 |
| 8 | Retail stores (others) | 7,53 |
| 9 | Furniture stores | 7,50 |
| 10 | Chain stores (superficy $>400 \mathrm{~m}^{2}$ ) | 83,94 |
| 11 | Wholesale dealers | 21,67 |
| 13 | Sevice sectors, administrations | 2,43 |
| 14 | Craft industry | 7,81 |

$4,5,6,8$ Must be converted in cat. 10 if sales floor over $400 \mathrm{~m}^{2}$ 10 Any store with a sales floor over $400 \mathrm{~m}^{2}$

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## The calculation rule

1. All deliveries for a given section should be mounted up
2. The overall should be divided by 90
3. The result is the theorical number of delivery spaces

## Rounding off the results

- The theorical number is a real number ( $\neq$ integer)
- The final number of delivery spaces will depend on :
- Surrounding urban constraints
- How easy it is to create a space
- What is feasible on next and previous sections

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## Locating the spaces

- Two main parameters should help determining the precise location of the delivery spaces :
- Make the driving and handling of freight as easy as possible
- The more deliveries a shop receives, the closer the space should be

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## Locating the spaces

- The driving and handling are easier when :
- At the beginning of a section (no driving back)
- Close to any spot where a pallet truck can access the sidewalk (lowered kerbs ...)
- A balance to find between :
- Where most deliveries occur
- Where the use of the space is the easiest
- What is technically feasible!


## Thank you



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